



Woking Borough Council Community Infrastructure Levy

Procedural questions for the Council

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Produced by the Planning Policy Team

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PROCEDURAL QUESTIONS FOR THE COUNCIL

Woking Borough Council is satisfied that the Community Infrastructure Levy (CIL) draft Charging Schedule has been prepared in accordance with all the procedural requirements set out in legislation and guidance.

The Council has carried out detailed self assessments of how the procedural requirements have been met. These have been submitted as part of the submission documents to the Examiner and are also published on the Council's website (www.woking.gov.uk).

The Examiner has asked a series of procedural questions for the purposes of the CIL Examination Hearing. These are set out in paragraph 5.1 of her *Examination Hearing Briefing Note*. The answers that are provided to the questions are only a brief summary of how the specific requirements have been met. Full details are in the self assessments. The answers are in the order as set out in the *Examination Hearing Briefing Note*. The procedural questions asked by the Examiner are in bold.

Can the Council confirm that the Schedule has been prepared in accordance with?

- **The statutory procedures?** – Yes. The Council can confirm that the CIL draft Charging Schedule has been prepared in accordance with the relevant statutory procedures as set out in the Planning Act 2008 (as amended) and the Community Infrastructure Levy Regulations 2010 (as amended). Details of how the procedural requirements have been met are set out in the following self assessments published by the Council:
 - Declaration of how the Council has complied with the statutory requirements for preparing the draft Charging Schedule (WBC/CIL/013);
 - Statement of how the Council has met the requirements of Regulation 19 of the Community Infrastructure Levy Regulations 2010 (as amended) (WBC/CIL/012); and
 - Statement of consultation in accordance with Regulations 15 and 16 of the Community Infrastructure Levy Regulations 2010 (as amended) (WBC/CIL017).
 - The Council has also published Community Infrastructure Levy Equalities Impact Assessment (WBC/CIL/018) and Community Infrastructure Levy Charging Schedule Strategic Environmental Assessment Screening Statement (WBC/CIL/018).
- **The Council's Core Strategy and Infrastructure Delivery Plan (IDP)?** – Yes. The Council can confirm that the draft Charging Schedule has been prepared in accordance with and to support the delivery of the Woking Core Strategy (WBC/CIL/007) and the Infrastructure Delivery Plan (WBC/CIL/006). The draft Charging Schedule takes full account of the infrastructure needs set out in the IDP to support the delivery of the Core Strategy. The Council has an up to date Core Strategy (October 2012) that is National Planning Policy Framework (NPPF) compliant. This provides the development plan context for the introduction of CIL. The Core Strategy sets out the quantity and broad distribution of development across

the Borough between 2010 and 2027. The sustainable development of the proposals will to a significant extent depend on the necessary infrastructure to support it. An Infrastructure Delivery Plan has been prepared to assess and establish the nature and type of the additional infrastructure that will be required to ensure the delivery of the Core Strategy. The two documents have been scrutinised by an Independent Inspector at the Core Strategy Examination. The draft Charging Schedule and the supporting Regulation 123 list takes full account of the IDP and the policy requirements of the Core Strategy.

- **The consultation requirements set out in the Regulations** – Yes. The Council can confirm that the draft Charging Schedule has been prepared in accordance with the consultations requirements of the Regulations. Details of how this has been met are set out in the Council's self assessments:
 - *Statement of consultation in accordance with Regulations 15 and 16 of the Community Infrastructure Levy Regulations 2010 (as amended) regarding consultation on the Preliminary draft Charging Schedule and the draft Charging Schedule;*
 - *Statement of how the Council has met the requirements of Regulation 19 of the Community Infrastructure Levy Regulations 2010 (as amended) regarding notification, advertisement and the Statement of Procedure.*
- **Is it supported by a viability appraisal(s)?** – Yes. The Council can confirm that the draft Charging Schedule is supported by a Community Infrastructure Levy viability study (WBC/CIL/004) and the Woking Borough Council Community Infrastructure Levy viability assessment – follow up – retirement apartment briefing note (WC-CIL-003).
- **Are there any fundamental procedural shortcomings** – No. The Council is not aware of any fundamental procedural shortcomings.