



CONSULTATION STATEMENT

STATEMENT OF COMMUNITY INVOLVEMENT

The Statement of Community Involvement has been prepared in accordance with the requirements of the Planning and Compulsory Purchase Act 2004 (as amended) Town and Country Planning (Local Planning)(England) Regulations 2012

1. Purpose and Background

- 1.1 The purpose of this document is to provide details about the consultation which has taken place prior to the publication of the Statement of Community Involvement (SCI) 2014. The requirements for the Council to prepare an SCI is set out in the 2004 Planning and Compulsory Purchase Act 2004. The SCI is no longer subject to an Examination. Therefore the approach taken by the Council to produce this document has been to follow the same regulations in place for Supplementary Planning Documents (SPD) in regard to public participation.
- 1.2 This Consultation Statement has been prepared in line with Regulation 12 (a) of the Town and Country Planning (Local Planning) (England) Regulations 2012, which states that, before a council adopts a Supplementary Planning Document (SPD), it must produce a statement setting out:
- i. the persons the local planning authority consulted when preparing the supplementary planning document;
 - ii. a summary of the main issues raised by those persons; and
 - iii. how those issues have been addressed in the supplementary planning document.
- 1.3 The Council has an existing Statement of Community Involvement (2011) which sets out how it will involve the community in its plan and policy-making process. This can be viewed on the Council's website at: www.woking.gov.uk/planning/policy/ldf/sci/sciadopted. The Statement of Community Involvement 2014 has been prepared to reflect changes in National Policy since 2011. The SCI 2014 is therefore an updated version of the SCI 2011.

2. Consultation undertaken during preparation of the review of the SCI

- 2.1 There has been extensive consultation on the revised SCI in accordance with the adopted SCI. The individuals and organisations consulted are listed in Appendix 2.
- 2.2 The Development Management Team and Members of the Council were consulted, and their comments have informed the review of the SCI.

3. Formal Consultation on the draft SPD

- 3.1 Formal public consultation on the SCI 2014 was undertaken for a period of eight weeks from Tuesday 1 July to Tuesday 26 August 2014. A number of methods were used to seek responses as follows:
 - **Mail out:** notification was sent to hundreds of individuals and organisations on the Woking Local Development Framework database, including specific consultation bodies and general consultation bodies, councillors and internal officers. This was undertaken via letter or email. A list of the individuals and organisations invited to make representations, together with a copy of the letter and email text, are included in **Appendix 1**.
 - **Website:** the SCI was published on the Council's website at <http://www.woking2027.info/> (**Appendix 3**) with links to the main council website at www.woking.gov.uk.
 - **Hard copies:** the SCI was available in hard copy at the ground floor reception of the Council's Civic Offices and provided to all public libraries in the Borough, including Byfleet, Knaphill, West Byfleet and Woking.

4 Responses

- 4.1 The Council received representations from a total of nine individuals and groups, including statutory bodies and local groups. Representations covered a range of issues. The summary of the comments received are set out in **Appendix 4**. These include Officer's responses and recommendations on any modifications to the SCI. This was scrutinised by the LDF Working Group and the Executive Committee 15 January 2015 before being approved by the Council 12 February 2015.

5. Conclusion

- 5.1 The review of the SCI has involved sufficient and ongoing consultation. The process has complied with the relevant Government Regulations.
- 5.2 If there are any questions on this Consultation Statement please contact the Planning Policy team on 01483 743871 or email planningpolicy@woking.gov.uk.

Appendix 1: Letter sent at formal consultation stage

Civic Offices
Gloucester Square
Woking
Surrey GU21 6YL

Telephone (01483) 755855
Facsimile (01483) 768746
DX 2931 WOKING
Email wokbc@woking.gov.uk
Website www.woking.gov.uk

1 July 2014

Dear Sir/Madam,

Consultation on the Design SPD and Statement of Community Involvement

Woking Borough Council has published the above documents to give you the opportunity to submit any representations that you may have before these are finalised for adoption.

The **Design** Supplementary Planning Document (SPD) provides guidance on the application of Policy CS21 – *Design* of the Core Strategy. The document promotes the principles of good urban design and good practice to help developers and applicants improve the quality of design in new developments across the borough.

The **Statement of Community Involvement** (SCI) provides detailed guidance of how and when the Council will involve the community and other interested people and organisations in Planning decisions, including the preparation of its planning policy documents and the decision making process for planning applications. This is the third version of the Statement of Community Involvement and will replace the 2011 SCI.

These are therefore important documents to help deliver the requirements of the Woking Core Strategy. The Council will appreciate your comments and will take these into account before the documents are finalised for adoption by the Council later this year.

The consultation period for both documents takes place between **Tuesday 1 July 2014 and Tuesday 26 August 2014** and you are encouraged to send any representations that you may have.

The draft documents are available via this link <http://www.woking2027.info> for your reference. All documents are also available for inspection at the following venues:

- Woking Borough Council, Civic Offices, Gloucester Square, Woking, GU21 6YL. Monday to Friday 9am – 4.45pm
- Woking, Byfleet, West Byfleet and Knaphill libraries. Please see www.surreycc.gov.uk for address and opening times of the libraries

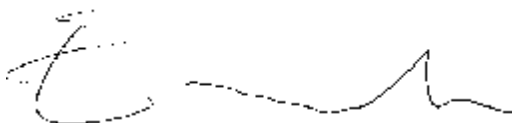
Representations can be e-mailed to planning.policy@woking.gov.uk or posted to: The Planning Policy Team, Woking Borough Council, Civic Offices, Gloucester Square, Woking, Surrey, GU21 6YL.

If you have any questions on the documents or would like to amend your contact details on our consultees list, please do not hesitate to contact a member of the Planning Policy Team on 01483 743871 or email us at planning.policy@woking.gov.uk.

Woking Citizens' Panel

Woking Citizens' Panel is comprised of a group of residents from across Woking from all backgrounds, ages and ethnicities. They are contacted a number of a times each year, via email or post, and asked to provide their views on all kinds of issues that affect local people. If you are over the age of 16 and want to have your say, please contact the Stakeholder Engagement team on **01483 743429** or email stakeholderengagement@woking.gov.uk

Yours sincerely

A handwritten signature in black ink, appearing to read 'Ernest Amoako', with a long horizontal flourish extending to the right.

Ernest Amoako
Planning Policy Manager
Woking Borough Council

Appendix 2: People and organisations consulted at each stage of the process

Specific consultee bodies

AMEC
Bisley Parish Council
Bracknell Forest Council
Chobham Parish Council
DEFRA
Department for Transport
Elmbridge Borough Council
English Heritage – South East Region
Environment Agency
Epsom and Ewell Borough Council
Guildford Borough Council
Hart District Council
Highways Agency
Mobile Operators Association
Mole Valley District Council
National Grid
Natural England
Network Rail
Ockham Parish Council
Pirbright Parish Council
POS (SE)
Reigate and Banstead Borough Council
Ripley Parish Council
Royal Borough of Windsor and Maidenhead
Runnymede Borough Council
Rushmoor Borough Council
Send Parish Council
Southern Gas Networks
Spelthorne Borough Council
Sport England South
Surrey County Council
Surrey Heath Borough Council
Tandridge District Council
Thames Water
The Planning Bureau Limited
The Planning Inspectorate
Veolia Water
Waverley Borough Council
West End Parish Council
Wisley Parish Council
Woking Partnership
Wokingham Borough Council
Worplesdon Parish Council

Agents and Developers

A H K Associates
A.N.D. Consulting
AAP Architecture Ltd
Adams Planning+ Development Ltd
ADM Architecture
Alexson Homes

Allchurch Bailey
Alliance Environment and Planning Ltd
AMG Planning and Development
Anderson Planning and Development
Antler Homes
Apcar Smith Planning
Architype
Ashill Developments
B R I C Developments Ltd
Balmoral Homes
Banner Homes (Wessex) Ltd
Barratt Homes
Barton Willmore
Batcheller Thacker
BBF Fielding
Beaumonde Homes
Beckbridge Ltd
Beechcroft Developments
Bell Cornwell Partnership
Bellway Homes
Berkley Homes (Southern) Ltd
Bewley Homes
Birchwood Homes
Bishopgate Homes Ltd
Bloor Homes
Blue Architects
Blue Cedar Homes
Blue Sky Planning Ltd
BNP Paribas Real Estate
Bonham Homes Ltd
Bouygues Development
Bovis Homes Ltd
Boyer Planning Ltd
Brimble, Lea and Partners
Broadway Malyan
Bruton Knowles
Bryan Jezeph Consultancy
Burhill Golf and Leisure Ltd
Cadenza Estates Ltd
CALA Homes
Cameron Jones Planning
Capita Norman and Dawbarn
Carter Jonas LLP
Carter Planning Ltd
Castle Wildish Chartered Surveyors
CGMS
Charles Church Developments Ltd
Charles Richards
Churchods
Clarence Country Homes Ltd
Clarke Gammon Wellers
Clarke Willmott
Conceptual Design Associates Ltd

Cooper Environmental Planning
 Courtley Consultants Ltd
 Covery Developments Ltd
 Crane and Associates
 Crest Strategic Projects
 Croudace
 D & M Planning
 Dalton Warner Davis LLP
 Danks Badnell
 David L. Walker Chartered Surveyors
 Day Tanner Partnership Ltd
 Development Planning Partnership
 DHA Architecture
 DHS Engineering
 Donnajane Whitcombe
 DPDS Consulting Group
 Drivers Jonas Deloitte
 DSP
 DTZ
 Edgington Spink and Hyne Architects
 Edwards and Associates
 Exedra Architects
 Fairview New Homes Plc
 Fibonacci Architects
 Firefly
 Firstplan
 Flowitt Architects
 Floyd Matcham (Hampshire) Ltd
 Form Architecture and Planning
 Frank Winter Associates
 Fullerthorne
 Fuller Long Planning
 Fusion Online Ltd
 Fusion Online Planning
 George Wimpey South West Thames
 Ltd
 George Wimpey West London Ltd
 Gerald Eve
 Gerry Lytle Associates Ltd
 Gillenden Development Company Ltd
 GL Hearn
 Gleeson Strategic Land
 Glen House Estates Ltd
 Goadsby and harding Commercial
 Goldcrest Homes
 Gordon Ellerington Development
 Consultants
 GRB-Ventures
 Gregory Gray Associates
 Gurney Consulting Engineers
 GVA Grimley
 Hallam Land Management Ltd
 Hammerson UK
 Hayward Partnership
 Henry Adams Planning Ltd
 Henry Smith
 Heritage Architecture
 Heritage Property Consultant
 Heronsbrook
 Holder Mathias Architects
 House Builders Federation
 Housing Expectations
 HTA Design LLP
 Humberts
 Hyder Consulting (UK) Ltd
 Icen Projects Ltd
 Iconic Design
 Indigo Planning Ltd
 James Smith Associates
 John Ebdon Homes
 JSA Architects
 Kempton Carr Croft
 Kiely Planning
 King Sturge
 Knight Normal Partnership
 Knowles
 Lacey Simmons Ltd
 Lambert Smith Hampton on behalf of
 NOMS/HM Prison Service
 Landmark Information Group Ltd
 Leach and Co
 Leith Planning Ltd
 Lewel Ltd
 Linden Homes South East Ltd
 Lizard Estates
 Local Dialogue
 M.C.S. Design Planning Consultants
 MAA Architects
 Maddox & Associates
 Martin Critchell Architects
 Martin Gardner
 Martin Grant Homes
 Mary Hackett and Associates
 Mayer Brown
 MBH Partnership
 McCarthy and Stone (Developments)
 Ltd
 MCS Design
 Mercury Planning
 MGA Town Planning
 Michael Shanley Group
 Millgate Homes
 Mitchell Evans Partnership
 Morgan Smithyes
 Mott MacDonald
 Mouchel Parkman
 Nathaniel Lichfield and Partners
 National Farmers Union (SE Region)
 National Landlords Association
 Nigel Rose Architects

Norman Knight Partnership
Nye Saunders Architects
Octagon Developments Ltd
Omega Partnership
Open Planning
OSP Architects
Parnell Design Partnership LLP
Parsons Brinckerhoff
Peacock and Smith
Persimmon Homes (South East)
Peter Allan
Phoenix Planning
Pitmans
Planning Issues Ltd
Planning Issues/Churchill Retirement
Planware Ltd
Pleydell Smithyman Ltd
PRC Fewster Planning
Proteus
PRP Architects
Pyrford Homes Ltd
Quinton Scott Chartered Surveyors and
Estate Agents
Quod Ingeni Building
R Perrin Town Planning Consultants
Rapleys LLP
Raspin Propoerties Ltd
RDJW Architects Ltd
Reef Estates Ltd
Rippon Development Services
Rolfe Judd
Romans Land and Planning
RPS Planning
Runnymede Homes Ltd
Rushmon New Homes
Ruston Planning Ltd
Rutland Group
Rydon Homes
Savills
SCD Architects (Hampton Court)
Scott Brownrigg – Planning
Shanly Homes
St James South Thames Ltd
Stanhope Plc
Stephanie Webster Architect
Sterling Portfolio Management on
behalf of Leylano Ltd
Stewart Ross Associates
Strategic Land Partnerships
S106 Management
Tanner and Tilley Town Planning
Consultants
Terence O'Rourke
Tetlow King Planning
The John Philips Planning Consultancy

The Landmark Trust
The Planning Bureau Ltd
Thomas Eggar LLP
Thomas Roberts Estate Ltd
Turley Associates
Vail Williams
Vincent Homes Ltd
Vincent James Homes Ltd
WADP Architects
Waterfall, Durrant and Barclays
Wates Developments
Wentworth Homes
West Estates Limited
West Waddy: ADP
Weston Architects Ltd
Winser Chartered Surveyors
Woking 20 Developments Ltd
Woolf Bond Planning
Work Space Group
WYG Management Services
WYG Planning and Design

Community support groups

Byfleet United Charities
Home-Start Woking
Just Advocacy
Lakers Youth Centre
Lakeview Youth Club
Liaise
Sheerwater Youth Centre
Surrey Community Action
The Barnsbury Project
The Sheerwater/Maybury Partnership
West Byfleet Women's Institute
Woking Community Transport Ltd
Woking Youth Arts Centre
Woking Youth Centre
York Road Project

Disability Groups

Carers Support Woking
Just Advocacy
North West Surrey Association Of
Disabled People
Surrey Disabled People's Partnership
The Squirrels
Woking MIND

Elderly Groups

Age Concern
Friends of The Elderly

Health Groups

Health & Safety Executive

NHS Property Services - Planning and
Development Assistant
NHS Surrey
North West Surrey CCG
South East Coast Strategic Health
Authority
Surrey County Council – Public Health
Team
Virgin Care Limited

Housing Associations

A2 Dominion
Ability Housing Association
Accent Peerless Ltd
Affinity Sutton
Bracknell Forest Homes
Catalyst Housing
Downland Housing Association
Greenoak Housing Association
Housing 21
Hyde Housing Association (Hyde
Martlet)
Hydemartlet
London & Quadrant Housing Trust
Mount Green Housing Association
New Vision Homes
Paragon Housing Association
Pinecrofe Housing Association
Places for People Ltd
Rosemary Simmons Memorial Housing
Association
Rosetower Ltd
Servite Houses
South Neighbourhood: L&Q Housing
Trust
Stonham Housing Association
Surrey Heath Housing
Thames Valley Housing Association
The Guinness Trust
Tower Homes Ltd
Transform
Welmede Housing Association

Local businesses

ASDA
Cap Gemini
Carisbrooke Investments
Chris Thomas Ltd
Christchurch Bookshop
Clerical Medical Managed Funds Ltd
Country Land and Business
Association
Enterprise First

Federation of Small Businesses
(Surrey and West Sussex Regional
Office)
GMK
Horsell Businesses' and Traders'
Association
Jones Day
Knaphill Traders Association
M3Enterprise LEP
McLaren Group Limited
Moyallen
MRC Pension Trust Ltd
National Housing Federation South
East
Repropoint
Surrey Chamber of Commerce
Surrey Connects
The Garibaldi
The Lightbox
The Peacocks Centre
Tourism South East
Toys R US
West Byfleet Business Association
William Nash PLC
Wm Morrison Supermarkets Plc
Woking and District Trades Council
Woking Asian Business Forum
Woking Borough Council Town Centre
Manager
Woking Chamber
Woking Shopmobility
Wolsey Place Shopping Centre

Local residents (1428)

Minority Groups

Chinese Association of Woking (CAW)
Deafplus
Friends Families and Travellers
Planning
Friends, Families and Travellers
Gypsy and Traveller Forum
Indian Association of Surrey
Irish Community Association
Irish Travellers Movement in Britain
(ITMB)
Lakeview Community Action Group
London Gypsy and Traveller Unit
Muslim Community Centre
National Association of Gypsy And
Traveller Officers
Outline Surrey
Surrey Access Forum
Surrey Lifelong Learning Partnership
(SLLP)

Surrey Travellers Community Relations
Forum
The Gypsy Council (GCECWR)
The Shah Jehan Mosque
Transform Housing
Woking Association of Voluntary
Service (WAVS)
Woking Chinese School
Woking Pakistan Muslim Welfare
Association

Nature, environmental and
conservation organisations

Ancient Monuments Society
Basingstoke Canal Authority
Byfleet, West Byfleet & Pyrford
Residents Association
Campaign to Protect Rural England -
Surrey Office
Commission for Architecture and the
Built Environment
Council for British Archaeology
CPRE Woking and Surrey
Energy Saving Trust
English Heritage South East Region
Forestry Commission
Friends of the Earth
Georgian Group
Horsell Common Preservation Society
Inland Waterways Association
Local Agenda 21
Maybury Sheerwater Partnership
Garden Project
National Trust
National Trust - River Wey &
Godalming Navigations
NFU Office
Open Spaces Society
Surrey & Farming Wildlife Advisory
Group
Surrey & Hampshire Canal Society
Surrey Archaeological Society
Surrey Countryside Access Forum
(SCAF)
Surrey Heathland Project
Surrey Nature Partnership
Surrey Wildlife Trust
The British Wind Energy Association
The Garden History Society
The RSPB
The Society for The Protection Of
Ancient Buildings
The Twentieth Century Society
Urban Parks Forum
Victorian Society

Wildlife Trusts South East
Woking Cycle Users Group
Woking Local Action 21
Woodland Trust

Other organisations

CNS Systems - Navigation, Spectrum
& Surveillance
Entec UK Ltd
Guildford Police Station
National Grid Control Centre
Probation Service
Scotia Gas Networks
Surrey Police
Thamesway Sustainable Communities
Ltd
The Coal Authority
Walden Telecom Ltd
Local Councillors (Borough and
County)
MP for Woking
Woking Conservatives
Woking Liberal Democrats

Residents associations

Alpha Road Tenant & Leaseholders
Association
Anthony's Residents Association
Brambledown Residents Association
Brookwood Village Association
Byfleet Village Association
Byfleet, West Byfleet & Pyrford
Residents Association
Cheapside Residents Association
Claydon Road Residents Association
Friars Rise Residents Association
Gloster Road and Priors Croft
Residents Association
Goldsworth Park Community
Association
Hillside Residents Association
Hockering Residents Association
Hook Heath Residents Association
Horsell Park Neighbourhood Watch /
Woking Association Neighbourhood
Watches (WAN)
Horsell Park Residents Association
Horsell Residents Association
Knaphill Residents' Association
Maybourne Rise & Woodpecker Way
Residents Association
Maybury Community Association
Mayford Village Society
Moor Lane Area Residents Association
Old Woking Community Association

Old Woking Village Association
Pyrford Action Group
Rydens Way Action Group
Sandy Way Residents Association
Sheerwater Neighbourhood Watch
Sheets Heath Residents Association
St Johns Village Society
Sutton Green Association
Sutton Green Village Hall and
Association
Tenants Representatives Woking
The East Hill Residents Association
The Grove Area Ltd
The Ridge and Lytton Road Residents
Association
Westfield (Hoe Valley) Residents
Association
Westfield Common Residents
Association
Westfield Community Association
Westfield Community Residents
Association
Woodlands Community Group
Wych Hill Way Residents Association

Religious organisations

All Saint's Church
Christian Clinic for Environmental
Medicine
First Church of Christ Scientist
Guildford Diocese
Jehovah's Witnesses
New Life Church
Religious Society of Friends
St Edward Brotherhood
St Marks Church Westfield
St Mary's Church
St. Peter's Convent
The Church of England Guildford
Diocesan Board Of Finance
The Salvation Army
Woking People of Faith

Schools, Colleges and educational organisations

Barnsbury Infant School
Barnsbury Junior School
Beaufort Community Primary School
Broadmere Community Primary School
Brookwood Primary School
Byfleet Primary School
Education Funding Agency
Goldsworth Primary School
Hoefield County Middle School
Kingfield School

Knaphill Lower School
Knaphill School
Local Education Officer
Maybury Infant School
New Monument School
Pyrford C of E (Aided) School
St Dunstan's Catholic Primary School
St Hugh of Lincoln Catholic Primary
School
St John's Primary School
St Mary's C of E Primary School
St. John the Baptist R.C Secondary
School
The Bishop David Brown School
The Hermitage School
The Horsell Village School
The Marist Catholic Primary School
The Oaktree School
The Park School
The Winston Churchill School
West Byfleet Infant School
Westfield Primary School
Wishmore Cross School
Woking College
Woking High School
Woking Schools Confederation
Woking Youth Council

Sports and leisure organisations

Ambassadors Theatre Group
Arts Council for Woking
Link Leisure
SCPFA
Sport England South
Surrey County Playing Fields
Association
The Lawn Tennis Association
The Theatres Trust
Tourism South East
West Byfleet Golf Club
Woking Community Play Association
Woking Football Club
Woking Ramblers
Woking Sports Council

Transport providers and organisations

Arriva Southern Counties
Carlone Buses
Countryliner
Fairoaks Airport Ltd
Freight Transport Association
Highways Agency
Network Rail
Network Rail Plc
Reptons Coaches

South West Trains Ltd
Stagecoach South
Working for Pedestrian

Appendix 3: Formal consultation via media networks

Figure 1: Published on Woking Borough Council's website on 1 July 2014

Source: <http://www.woking.gov.uk/news/archive?item=000053B276BA.C0A801BA.0000127F.000D>

Source: <http://www.woking.gov.uk/planning/policy/ldf>

The screenshot shows a news article on the Woking Borough Council website. The page has a navigation menu on the left with categories like 'About Woking', 'Advice and benefits', 'Business in Woking', 'Community and living', 'Council and democracy', 'Environment', 'Housing', 'Jobs and careers', 'Leisure and culture', 'Planning and regulation', 'Transport and streets', and 'Services Gateway'. The main content area is titled 'Opportunity to comment on planning documents' and dated '01 July 2014'. A red box contains a 'Please note' warning that the information is archived and may be out-of-date. The article text discusses the council's opportunity to comment on its draft Design Supplementary Planning Document and Statement of Community Involvement. It includes a quote from Cllr Graham Cundy and lists consultation locations and dates. Contact information for the Planning Policy Team is provided at the bottom.

Home > Latest news > News archive

Opportunity to comment on planning documents

01 July 2014

Please note: these pages contain archived information. Whilst the details were correct when first published, they may since have 'aged' and some of the information could be out-of-date.

Woking Borough Council is giving local residents and businesses the opportunity to comment on its draft Design Supplementary Planning Document and Statement of Community Involvement before these are finalised for adoption.

Design Supplementary Planning Document

The Design Supplementary Planning Document provides guidance on the application of Policy OS21 - Design of the Core Strategy. The document promotes the principles of good urban design and good practice to help developers and applicants improve the quality of design in new development across the Borough.

Statement of Community Involvement

The Statement of Community Involvement provides detailed guidance of how and when the Council will involve the community and other interested people and organisations in the preparation of its planning policy documents and determining planning applications. This is the third version of the Statement of Community Involvement and will replace the 2011 Statement of Community Involvement.

Cllr Graham Cundy, Woking Borough Council Portfolio Holder for Planning, said: "Both the Design Supplementary Planning Document and Statement of Community Involvement form an important part of the Council's Planning Policy. The Council greatly values the public's involvement and I would encourage local people and those involved in bringing forward development of this kind to engage with us during the consultation process. All comments received will be taken into account before the documents are finalised."

The consultation period for both documents begins on Tuesday 1 July 2014 and will run until Tuesday 26 August 2014.

Both the Design Supplementary Planning Document and Statement of Community Involvement can be viewed at the following locations:

- Woking Borough Council's Civic Offices, Gloucester Square, Woking GU21 6YL, Monday to Friday, 9am to 4.45pm.
- Byfleet, West Byfleet, Knaphill and Woking libraries (please see www.surreycc.gov.uk for address and opening times)
- [Click here to view the Design Supplementary Planning Document](#)
- [Click here to view the Statement of Community Involvement](#)

Representations can be emailed to planning.policy@woking.gov.uk or posted to:

The Planning Policy Team
Woking Borough Council
Civic Offices
Gloucester Square
Woking
GU21 6YL

Statement of Community Involvement

Public involvement throughout the LDFs development is a key feature of the planning system. The [Statement of Community Involvement](#) is a document which sets out when and how people can get involved in the plan-making process and in the consideration of planning applications. The Council's Statement of Community Involvement was adopted in July 2011.

The Council is currently consulting on an [updated draft Statement of Community Involvement July 2014](#). The public consultation is taking place between Tuesday 1 July 2014 and Tuesday 26 August 2014.



- About Woking
- Advice and benefits
- Business in Woking
- Community and living
- Council and democracy
- Environment
- Housing
- Jobs and careers
- Leisure and culture
- Planning and regulation
- Transport and streets
- Services Gateway

Woking Borough Council
 Civic Offices
 Gloucester Square
 Woking
 Surrey
 GU21 6YL
 Telephone: 01483 766888
[Contact us](#)

Home > Planning and regulation > Planning policy > Local Development Framework

Public consultation on Woking Borough Council's updated draft Statement of Community Involvement

The public consultation period on the updated draft of the Statement of Community Involvement SCI has ended. The SCI has been updated to reflect changes that have occurred in the Planning system since the last version was adopted in 2011.

You can view the draft SPD by:

- [Downloading an electronic copy of the document **here**.](#)

The results of the public consultation will be taken into account when finalising the document to be presented for adoption by the Council in due course.

If you have any questions on the updated draft SCI please do not hesitate to contact the Planning Policy Team on 01483 743871.

More in
Public consultation on Woking Borough Council's updated draft Statement of Community Involvement

Updated draft Statement of Community Involvement July 2014

Also in
Local Development Framework

- Annual Monitoring Report
- Statement of Community Involvement
- Sustainability Appraisal
- Thames Basin Health Special Protection Area
- Site Allocations



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- About Woking
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- Transport and streets
- Services Gateway

Woking Borough Council
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 GU21 6YL

Home > Planning and regulation > Planning policy > Local Development Framework > Public consultation on Woking Borough Council's updated draft Statement of Community Involvement

Updated draft Statement of Community Involvement July 2014

This is an updated draft of the Statement of Community Involvement SCI. The SCI has been updated to reflect changes that have occurred in the Planning system since the last version was adopted in 2011.

The public consultation is taking place between Tuesday 1 July 2014 and Tuesday 26 August 2014

 [Download the Updated draft Statement of Community Involvement July 2014 PDF file](#) (499.6K)

[Get the latest version of Adobe Reader](#)

Public consultation on Woking Borough Council's updated draft Statement of Community Involvement

The public consultation period on the updated draft of the Statement of Community Involvement SCI has ended. The SCI has been updated to reflect changes that have occurred in the Planning system since the last version was adopted in 2011.

You can view the draft SPD by:

- Downloading an electronic copy of the document [here](#).

The results of the public consultation will be taken into account when finalising the document to be presented for adoption by the Council in due course.

If you have any questions on the updated draft SCI please do not hesitate to contact the Planning Policy Team on 01483 743871.

The public consultation is taking place between Tuesday 1 July 2014 and Tuesday 26 August 2014

Figure 2: Consultation details shown on Woking Borough's planning policy microsite throughout consultation period

Source: <http://www.woking2027.info/>

The screenshot shows a web page titled "STATEMENT OF COMMUNITY INVOLVEMENT". The main heading is "Statement of Community Involvement". Below the heading, the text reads: "Public consultation on Woking Borough Council's updated draft Statement of Community Involvement July 2014". It states that the Council is consulting on the updated draft of the Statement of Community Involvement SCI, which has been updated to reflect changes in the Planning system since 2011. The public consultation period is from Tuesday 1 July 2014 to Tuesday 26 August 2014. A section titled "You can view the draft SPD by:" lists three options: downloading an electronic copy (with a link), requesting a paper copy by email (to planning_policy@woking.gov.uk), and visiting the Council's offices or libraries. A "THIS SECTION" box on the right lists links for "More in Statement of Community Involvement", including the updated draft, the 2011 version, and the 2011 SCI Consultation Statement. A sidebar on the left contains navigation links for various planning documents.

The webtext in full:

Statement of Community Involvement

Public consultation on Woking Borough Council's updated draft Statement of Community Involvement July 2014

The Council is consulting on the updated draft of the Statement of Community Involvement SCI. The SCI has been updated to reflect changes that have occurred in the Planning system since the last version was adopted in 2011.

We would like to hear your views on the draft SCI. The public consultation is taking place between Tuesday 1 July 2014 and Tuesday 26 August 2014.

You can view the draft SPD by:

- Downloading an electronic copy of the document [here](#).
- Requesting a paper copy of the document by emailing: planning.policy@woking.gov.uk.
- Visiting the Civic Offices, Gloucester Square, Woking GU21 6YL (Monday to Friday 9.00am 4.45pm)- Visiting one of the Boroughs libraries in Woking, Byfleet, West Byfleet or Knaphill (see www.surreycc.gov.uk for addresses and opening times)

To give your views you can:

- Email them to planning.policy@woking.gov.uk
- Post them to: The Planning Policy Team, Woking Borough Council, Civic Offices, Gloucester Square, GU21 6YL

The results of the public consultation will be taken into account when finalising the document to be presented for adoption by the Council in due course.

If you have any questions on the updated draft SCI please do not hesitate to contact the Planning Policy Team on 01483 743871.

The closing date for comments is Tuesday 26 August 2014.

Appendix 4: Consultation Responses and Modifications made to the Statement of Community Involvement 2014

As reported to and approved by the Executive Committee Meeting on 15 January 2015, and approved by the Council on 12 February 2015.

List of organisations and individuals who made representations on the Statement of Community 2014

1. Alwyn Bowen
2. James Hughes, Natural England
3. Tony Kremer, Horsell Residents Association
4. Peter Sanders
5. Royal Borough of Windsor and Maidenhead
6. Thames Water
7. Surrey County Council, Heritage and conservation team
8. Philip Stubbs, Knaphill Residents Association
9. Surrey County Council, Helen Reeves, Public Health

Summary of representations

Representation:

The SCI is too focussed on Planning issues. More consultation should be undertaken on larger schemes/strategic issues. The processes set out in SCI be applied on non-planning issues.

Response:

The points raised by this representation are noted and appreciated. However the SCI is a specific document required by Government on how the Council will involve the community on Planning Decisions and the preparation of Local Development Documents (LDD). A number of LDDs cover wider strategic issues where the SCI requires the Council to involve relevant stakeholders where necessary. The groups and individuals regularly consulted are set out in Appendix 2. Table 2 in the SCI demonstrates how the Council would encourage more pre-application consultation depending on the size of a proposal.

There are other means that the Council uses to involve the community in non planning matters. The Council produces an annual Service and Performance Plan which reviews the Council's performance and its plans for continuous improvement in the quality and value of our services.

The Council endeavours to communicate widely with the community on all matters within the remit of the authority, whether it be directly with residents or a local community group/representatives. There is also a Woking Citizens Panel which one can join if they wish to.

Woking Citizens' Panel is comprised of a group of residents from across Woking from all backgrounds, ages and ethnicities. They are contacted a number of a times each year, via email or post, and asked to provide their views on all kinds of issues that affect local people. If you are over the age of 16 and want to have your say, please contact the Stakeholder Engagement team on 01483 743429 or email stakeholderengagement@woking.gov.uk

Reference to the Woking Citizen Panel will be added to the SCI.

The representation has been forwarded to other relevant officers for information.

Recommendation: Reference of the Woking Citizen Panel has been added to the SCI.

Representation:

The representation highlights ongoing Duty to Cooperate and continued engagement on cross strategic issues including the Thames Basin Heath Special Protection Area with The Royal Borough of Windsor and Maidenhead.

Recommendation: The points are noted. No modification is proposed as a result of this representation.

Representation:

Thames Water are a specific consultation body and welcome reference to them in Appendix 1 of the SCI. The response emphasises the importance of early engagement on the preparation of Local Plan documents and planning applications.

Recommendation: Thames Water is already on the Council's consultation database and are consulted on key planning documents. No modification is proposed as a result of this representation.

Representation:

Comments highlight the importance of consulting SCC Heritage and Conservation Team on relevant applications. Requests that Surrey County Council Heritage Services be specifically mentioned in Appendix 4.

Recommendation: Whilst Surrey County Council is often consulted on planning matters the Heritage Service of the County Council has been added to the consultation database to be contacted separately in the future. SCC Heritage Conservation has also been added to Appendix 4 of the SCI.

Representation:

Various points are raised in this representation, these include:

1. Querying the effectiveness and implementation of the SCI.
2. Recommendation that regular updates on contacts list be undertaken.
3. Querying the process of Sustainability Appraisals.
4. Comments regarding consultation on planning applications.
5. Recommendation that SCC Education Authority should be listed in Appendix 4
6. Comments regarding viewing consultation documents at the local Library.

The points have been noted. In response to each point.

1. The SCI sets out the formal consultation procedures the Council undertakes. Consultation on planning applications offers the opportunity for the local community to be involved in planning decisions, however comments made should focus on planning issues. Decisions are made through the assessment of all relevant material and planning considerations.
2. The consultee contacts list is regularly updated.
3. Where relevant the Council is required to undertake a Sustainability Appraisal. This involves a comprehensive appraisal of the social, environmental and economic effects of policies in LDDs. This is set out in paragraph 2.15 – 2.18 of the SCI
4. The Council does encourage applicants to engage with the public at pre-application stage. Paragraph 3.5 of the SCI sets out what the current requirements are in relation to pre-application consultation with the community.
5. SCC Education Authority will be added to the consultation database Appendix 4
6. Hard copies of Local Plan documents which are out for consultation are provided to all the libraries that we list and we request that these documents be made available for public viewing. If you experience any difficulties then please contact the Planning Policy Team or discuss with the local Library.

Recommendation: SCC Education Authority has been added to the consultation database. They have also been added to the list in Appendix 4

Representation:

Comments highlight importance of consulting SCC Public Health Team on relevant matters, particularly on medium and large scale projects.

Recommendation: SCC Public Health team has been added to the consultation database. They have also been added to the list in Appendix 4