



Planning and Compulsory Purchase Act 2004 (as amended)
The Town and Country Planning (Local Planning) (England) Regulations 2012
(as amended)
Statement of the Representations Procedure – Site Allocations Development Plan
Document (DPD)

Woking Borough Council has published its Site Allocations DPD and its accompanying Sustainability Appraisal Report, Habitats Regulations Assessment and Proposals Map for Regulation 19 consultation to give you the final opportunity to submit any representations, which will be taken into account before the Publication version of the DPD is submitted to the Secretary of State for Examination.

The main purpose of the Site Allocations DPD is to identify and allocate specific sites to enable the delivery of the Woking Core Strategy (2012). The Site Allocations DPD also takes a long term strategic view of the future, and safeguards land to meet future developments needs beyond the present Core Strategy period (between 2027 and 2040). The Site Allocations DPD is a Borough-wide Development Plan Document.

The Regulation 19 consultation is the final opportunity for you to comment on the Site Allocations DPD before it is submitted to the Secretary of State for Examination. The Council therefore values your involvement to ensure that the proposals of the DPD are sufficiently robust to manage development across the Borough.

The consultation period for the DPD is between **5 November 2018 and 17 December 2018 (by 5pm)**. You are encouraged to send any representations that you may have.

The Site Allocations DPD and its supporting Sustainability Appraisal Report, Habitats Regulations Assessment and Proposals Map are available for inspection at the following venues:

- Woking Borough Council, Civic Offices, Gloucester Square, Woking, GU21 6YL. Monday to Friday 9am – 4.45pm
- Woking, Byfleet, West Byfleet and Knaphill libraries. Please visit **www.surreycc.gov.uk** for address and opening times of the libraries.
- On the Council's website **www.woking2027.info/allocations**

Representations may be accompanied by a request to be notified at a specified address of any of the following:

- that the Site Allocations DPD has been submitted to the Secretary of State for Independent Examination
- the publication of the recommendations of any person appointed to carry out an Independent Examination of the DPD and
- the adoption of the DPD.

The representation form provided by the Council allows you to indicate whether you wish to be informed when the DPD progresses to the next stages. If you do not use the form, please remember to specify whether you would like to be notified and provide your contact details.

Representation forms are available at the locations above, and also online at **www.woking2027.info/allocations**. The Council has also produced a guidance note to explain in detail what we are consulting on, and to assist you in submitting your comments. Representations made at this stage should relate to one of the tests of soundness set out in paragraph 35 of the National Planning Policy framework (NPPF). To be sound, the Site Allocations DPD should be positively prepared, justified, effective and consistent with national policy. It must also satisfy the legal and procedural requirements. The representation form has been designed to guide respondents to do this.

Representations can be e-mailed to **planning.policy@woking.gov.uk** or posted to:

The Planning Policy Team
Woking Borough Council
Civic Offices
Gloucester Square, Woking
Surrey GU21 6YL

Representations must be received no later than 5pm on 17 December 2018

Please be aware that all comments will be made publically available and identifiable by name and organisation. Any other personal information provided will be processed by Woking Borough Council in line with the General Data Protection Regulation. Please do let the Council know if you do not want your details to be retained on the Council's consultation database.

Next stages of the process

After the consultation period, all duly made representations received together with the DPD and its supporting documents will be submitted to the Secretary of State for Independent Examination. You will be notified of the details of the Examination.

If you have any questions on the draft DPD, please do not hesitate to contact the Planning Policy Team on 01483 743871 or email **planning.policy@woking.gov.uk**