



Banks Solutions

**Examination of the Woking Borough
Council Site Allocation DPD**

INSPECTOR:

**Mr G.J Fort BA (Hons), PGDip, LLM,
MCD, MRTPI**

PROGRAMME OFFICER:

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Dear Sir or Madam:

Examination of the Woking Borough Council Site Allocation DPD

As you will know on the 31st July 2019, Woking Borough Council submitted the above Plan to the Secretary of State for independent examination. The Secretary of State has appointed **Mr G.J. Fort BA (Hons) PGDip LLM MCD MRTPI** as the Inspector from the Planning Inspectorate to carry out an independent examination of this Local Plan.

This letter acts as an introduction to myself and the Inspector and a formal notice of the Examination taking place.

The Inspector's task is firstly to consider whether the plan as submitted complies with the legal and procedural requirements set out in the Planning and Compulsory Purchase Act 2004 and its associated Regulations. Secondly, the Inspector must consider the soundness of the submitted plan against the criteria set out in the National Planning Policy Framework 2019 (the Framework). In paragraph 35, the Framework makes it clear that in order to be sound, a Local Plan should be positively prepared, justified, effective and consistent with national policy. I have been appointed as the independent Programme Officer. The Programme Officer is an independent officer of the examination and works on behalf of the Inspector to organise and manage the administrative and procedural matters of the examination process and is the appropriate point of contact for any queries in relation to the examination.

The Hearings are scheduled to start on **Tuesday 3rd December 2019** and are currently expected to last for around 6 days over 2 weeks. They will be held at **The Council Chamber, Woking Civic Offices, Gloucester Square, Woking, Surrey, GU21 6YL**

You will have indicated on your original representation form as to whether you wish to take part in the oral examination. It is essential for the programming of the examination that I know your current position with regards to your intentions to appear at the hearings. Therefore I would appreciate confirmation of your current position, which I am happy to receive via e-mail or letter by **Thursday 31st October 2019 if possible.**

I will be using e-mail as the preferred method of communication as this is quicker and more cost effective as opposed to paper mailings. If you receive a paper copy of this letter and you are happy to receive further mailings electronically please let me have your e-mail address. However, if you would prefer paper please let me know.

The Planning Inspectorate's **Procedural Practice in the Examination of Local Plans** can found at:

<https://www.gov.uk/government/publications/examining-local-plans-procedural-practice>

All documents submitted are available for viewing or download on the Woking Borough Council website at:

<https://www.woking2027.info/allocations/sadpdexam>

The Inspector will shortly be issuing his Examination Guidelines and Matters, Issues and Questions (MIQ's) which I will send to you when ready for publication. It is good practice to keep a watch on the Examination Web Pages as above link for the latest information. I will send out important news and documents as relevant at intervals during the process.

If you have any queries on the scope of the Hearing process please feel free to contact me.

Yours faithfully

A handwritten signature in cursive script that reads "Chris Banks". The signature is written in dark ink and is positioned above a horizontal line.

Chris Banks
Programme Officer