



**Representation Form**  
**for supporting, objecting to, or commenting on the**  
**Proposed Main Modifications to the Woking Site Allocations DPD**  
**(and/or the accompanying documents)**

**Why are we consulting?**

The Site Allocations Development Plan Document (DPD) is currently going through its Examination. As a result of the Examination process, a number of modifications to the submitted DPD are considered necessary to make the plan sound and/or legally compliant. These are set out in the Schedule of Proposed Main Modifications. A Schedule of Proposals Map Modifications has also been published for consultation as changes to the map are necessary to capture the spatial implications of the Main Modifications to the DPD.

The Examination Inspector has asked the Council to undertake a period of public consultation on these proposed Main Modifications (MMs) and accompanying documents, including the Sustainability Appraisal (SA) of MMs, the Habitats Regulations Assessment (HRA) of MMs, and a Topic Paper on the Aireborough Neighbourhood Development Forum v Leeds City Council High Court Judgment and 2018-Based Household Projections. ***It is emphasised that the consultation ONLY relates to the Main Modifications to the DPD and accompanying documents, and NOT to any other aspect of the submitted DPD. Most importantly, this consultation is not an opportunity to raise other matters which either were or could have been part of the earlier representations or the Examination Hearings of the DPD. There is also no need to repeat representations that have been submitted before, which have already been passed to the Inspector.***

This form has the following parts:

Part 1 – Contact details (need only complete once)

Part 2 – Your comments on the proposed modifications – please fill in a separate sheet for each representation you wish to make

Part 3 – Any comments on the supporting documents

Appendix 1 – Brief guidance notes, including how to submit your representation(s)

**PART 1: CONTACT DETAILS**

Your details	Agent details (if applicable)
Name:	Name:
Organisation (if applicable):	Organisation:
Address:	Address:
Telephone number::	Telephone number:
Email Address:	Email Address:
	Party whom you are representing (agent only):

<p><b>Do you wish to be informed when the Site Allocations DPD progresses to the next stage?</b>  <i>If you have provided an email address, our default is to update you electronically.</i></p>	Yes		No	
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## PART 2: YOUR COMMENTS ON THE PROPOSED MODIFICATIONS

The boxes can be extended to respond to any of the questions, but please keep comments concise. If you wish to submit a comment on more than one modification, please complete this part of the form as many times as necessary using the 'save as' function on your computer.

<b>1.</b>	<b>To which Proposed Main Modification (or Proposals Map Modification) does this representation relate?</b>		
<b>1.1</b>	<b>MM (or PMM) Reference</b>		

<b>2.</b>	<b>Do you consider the Proposed Main Modification (or Proposals Map Modification) is:</b> <i>(please tick as appropriate, having regard to the notes in Appendix 1 of this form)</i>				
<b>2.1</b>	<b>Legally Compliant?</b>	<b>Yes</b>		<b>No</b>	
<b>2.2</b>	<b>Sound?</b>	<b>Yes</b>		<b>No</b>	

<b>3.</b>	<b>Please give details about why you consider the modification to be unsound, not legally compliant, or why you wish to support it. Please be as precise as possible.</b>				
<i>(continue on separate sheet/expand box if necessary)</i>					

<b>4.</b>	<b>Please set out what change(s) you consider necessary to make the modification legally compliant or sound. It would be helpful if you are able to put forward your suggested revised wording of any policy or text. Please be as precise as possible.</b>				
<i>(continue on separate sheet/expand box if necessary)</i>					

**PART 3: COMMENTS ON SUPPORTING DOCUMENTS**

<b>5.</b> If you wish to make any comments on the Habitat Regulations Assessment or Sustainability Appraisal Addenda which accompany the Schedule of Proposed Main Modifications, please make them here.
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(continue on separate sheet/expand box if necessary)
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<b>6.</b> If you wish to make any comments on the Topic Paper concerning the Aireborough Neighbourhood Development Forum v Leeds City Council High Court Judgment and 2018-Based Household Projections, please make them here.
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(continue on separate sheet/expand box if necessary)
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<b>Signature</b>		<b>Date</b>	
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**Thank you for taking the time to respond.**

**Details on how to submit your representation(s) can be found on the following page.**

## Appendix 1

### Soundness

The Inspector has to be satisfied that the DPD has been prepared in accordance with legal and procedural requirements, and whether it is sound. Soundness is explained in the [National Planning Policy Framework \(2019\)](#), paragraph 35. Plans are 'sound' if they are:

**Positively prepared** – the plan (DPD) should be prepared based on a strategy which seeks to meet objectively assessed development and infrastructure requirements, including unmet requirements from neighbouring authorities where it is reasonable to do so and consistent with achieving sustainable development;

**Justified** – the plan should be the most appropriate strategy, when considered against the reasonable alternatives, based on proportionate evidence;

**Effective** – the plan should be deliverable over its period and based on effective joint working on cross-boundary strategic priorities; and

**Consistent with national policy** – the plan should enable the delivery of sustainable development in accordance with the policies of the National Planning Policy Framework.

The legal requirements are those set out under Section 20(5)(a) of the Town and Country Planning Act 2004 (as amended) and the Town and Country Planning (Local Planning) (England) Regulations 2012. Further details on legal and procedural requirements are provided in Section 2 of the Council's [Statement of Community Involvement](#).

### What happens to your representation?

Please note that we are unable to accept anonymous representations - it is a requirement of the plan-making process that comments can only be deemed "duly-made" if they are received in a written format with a name and contact details supplied. Once the consultation period has finished, the Council will collate all duly-made responses and forward them to the Inspector for his consideration (including contact details so that the Inspector or Programme Officer can contact you about your comments), along with a summary of the main issues raised. Comments will be made publicly available and identifiable by name and organisation. Any other personal information provided will be processed in line with the Data Protection Act. Please refer to the Council's data protection web page for further details: <https://woking.gov.uk/dataprotection>. The [Plans Privacy Statement](#) also sets out how the Planning Inspectorate processes personal information.

The Inspector will consider the comments received and decide whether any further hearing sessions are required, and if any issues need to be revisited. The Inspector will then present his final conclusions on the soundness and legal compliance of the DPD in a report. If the report concludes that the DPD is 'sound', the Council can adopt it subject to making the modifications identified.

### Submitting your representation

Our preference would be for you to email your representation(s) to [planning.policy@woking.gov.uk](mailto:planning.policy@woking.gov.uk).

Alternatively, please return by post to: Planning Policy Team, Woking Borough Council, Gloucester Square, Woking, GU21 6YL.

All representations must be received by the Council by **5pm on Monday 16 November 2020**. Unfortunately we cannot accept any responses received after 5pm on the closing date.

Additional copies of this form are available online at [www.woking2027.info/allocations/sadpdexam/mmconsultation](http://www.woking2027.info/allocations/sadpdexam/mmconsultation), and on request from the Planning Policy Team at [planning.policy@woking.gov.uk](mailto:planning.policy@woking.gov.uk) and 01483 743871.